APPROVED BUDGET AND BUDGET MESSAGE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Proposed Budget for the Fiscal Year Ending June 30, 2026

To the Honorable Mayor, Village Council, and Citizens of Clemmons:

I am pleased to present the proposed budget for the Village of Clemmons for the fiscal year ending June 30, 2026. This budget has been prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act and reflects the Village's continued commitment to sound fiscal management, maintaining core services, and investing in the future of our community.

The total proposed General Fund budget is $12,812,240 approved $12,937,514, which includes $834,315 $959,589 appropriated from fund balance for one-time expenditures and capital projects. This budget represents our shared priorities-public safety, infrastructure, community engagement, and responsible growth-while maintaining strong fiscal stewardship.

Key Budget Highlights

- **T**ax Rate: The proposed ad valorem tax rate is $0.15 per $100 valuation.
- Public Safety: Appropriations for law enforcement services through the Forsyth County Sheriff's Office total $2,767,125, supporting 1 lieutenant, 1 sergeant, 2 corporals, 1 investigator, and 12 deputies.
- Public Works: A total of $4,106,230 is allocated to maintain infrastructure, solid waste, recycling, leaf collection, and other services critical to community cleanliness and safety.
- Streets and Sidewalks: $963,000 is proposed for road resurfacing, sidewalk maintenance, ADA improvements, and traffic control—supported in part by $723,350 in Powell Bill funds.
- Planning and Zoning: With $813,395 allocated, this budget supports ongoing updates to the Unified Development Ordinance and Corridor plans for Hwy 158 and Idols Road.
- Grants: Over $1 million in grant funding is incorporated, including the SS4A Grants, CMAQ stoplight improvements, crosswalk safety at West Forsyth, and an AARP grant for community enhancements.
- Citizen Engagement & Events: Funded at $364,110, this department promotes transparency, community spirit, and tourism through local events, communications, and partnerships.
- Parks & Recreation: A significant increase to $70,000 reflects additional community garden with startup costs of beds and a small building at Greendale Park

Financial Position

The Village remains in a strong financial position with an estimated fund balance of **$**15.6 million as of June 30, 2025. Of this, over $10 million remains unassigned, ensuring continued flexibility and resilience for future needs.

This budget reflects the Village Council's vision for a safe, connected, vibrant Clemmons. It preserves essential services, responds to community growth, and makes targeted investments in our infrastructure and quality of life. I extend my appreciation to Village staff, department heads, and the Council for their collaboration in developing this responsible and forward-thinking financial plan.

On June 9, 2025, the Village Council will hold public hearing on the fiscal year ending June 30, 2026 budget. The budget may be reviewed online at www.clemmons.org or at Village Hall, 3715 Clemmons, Road, NC.

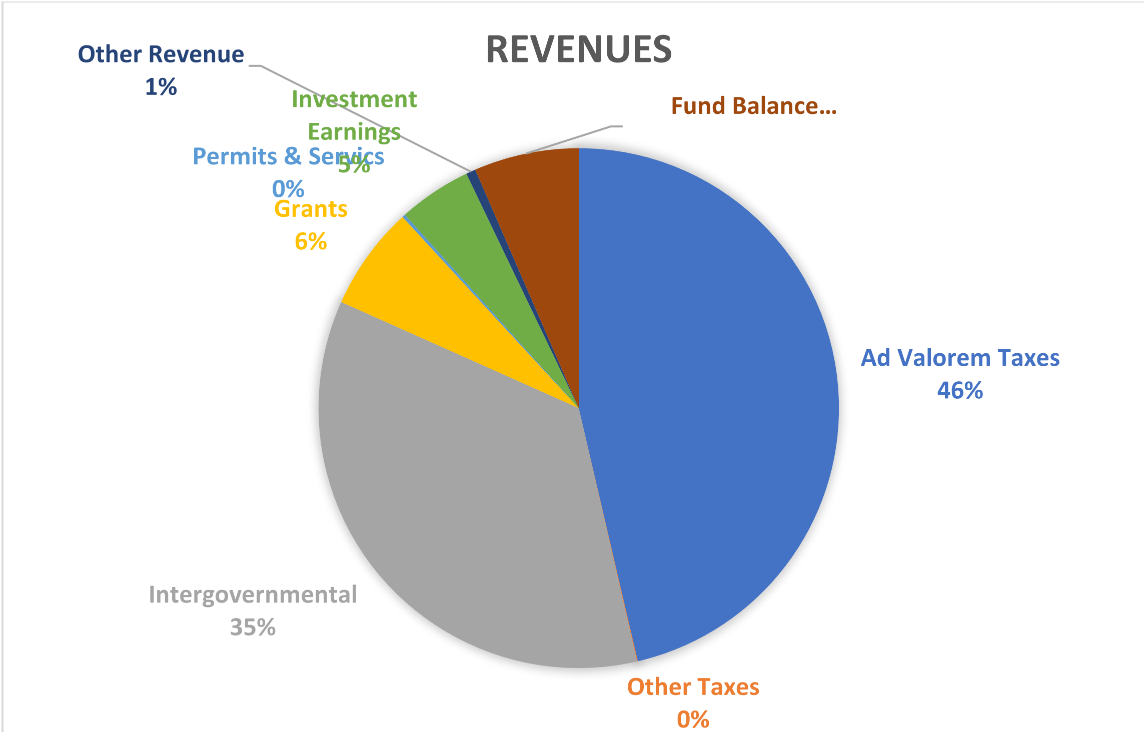
Respectfully submitted,
Michael Gunnell

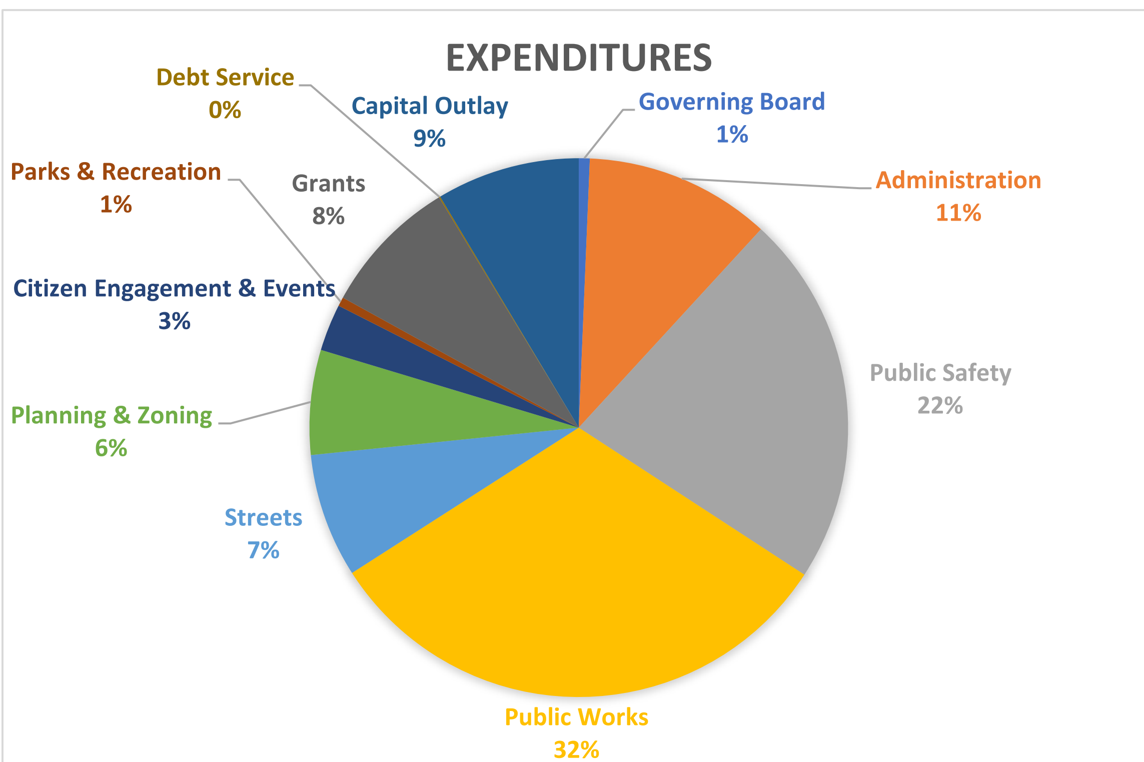
Village Manager
May 27, 2025

VILLAGE OF CLEMMONS
PROPOSED BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2026
TABLE OF CONTENTS

APPROVED BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2026

Description	Actual FYE 6/30/2024	Budget FYE 6/30/2025	Estimated Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
Revenues:					
Ad Valorem Taxes	$ 4,153,968	$ 4,179,100	$ 4,224,561	$ 5,939,250	$ 5,939,250
Other Taxes	5,971	6,000	6,238	6,175	6,175
Nonrestricted Intergovernmental Revenues	3,416,332	3,424,060	3,525,058	3,633,695	3,633,695
Restricted Intergovernmental Revenues	825,959	844,400	887,346	887,315	887,315
Restricted Intergovernmental Grants	44,041	935,592	333,981	828,465	828,465
Permits and Services	38,400	19,775	29,748	25,025	25,025
Investment Earnings	655,182	610,000	630,627	581,900	581,900
Donations & Sponsorships	5,218	4,500	4,600	9,500	9,500
Other Revenue	60,728	6,000	14,290	66,600	66,600
Other Financing Sources	66,159	60,695	59,160	-	
Revenue Before Fund Balance Appropriated	9,205,799	10,090,122	9,715,609	11,977,925	11,977,925
Transfer In ARP Special Revenue	1,308,341	-	-	-	-
Fund Balance Appropriated	-	1,914,878	-	834,315	959,589
Total Revenues	**10,514,140**	**12,005,000**	**9,715,609**	**12,812,240**	**12,937,514**
Expenditures:					
Governing Board	$ 68,653	$ 83,510	$ 72,258	$ 85,195	$ 85,195
Administration	1,105,955	1,224,820	1,137,827	1,445,390	1,445,390
Public Safety	2,104,695	2,387,630	2,382,141	2,767,125	2,893,404
Public Works	2,757,544	3,740,695	3,356,610	4,106,230	4,105,225
Streets	1,304,748	983,000	143,715	963,000	963,000
Planning & Zoning	341,913	759,975	536,544	813,395	813,395
Citizen Engagement & Events	198,360	373,730	262,838	364,110	364,110
Parks & Recreation	5,960	12,500	12,174	70,000	70,000
Grants	53,031	1,169,490	395,420	1,074,920	1,074,920
Subtotal	**7,940,859**	**10,735,350**	**8,299,527**	**11,689,365**	**11,814,639**
Revenues over (under) operating expenditures	**2,573,281**	**1,269,650**	**1,416,082**	**288,560**	**163,286**
Debt Service	19,948	20,360	19,948	9,275	9,275
Subtotal Debt Service	19,948	20,360	19,948	9,275	9,275
Capital Outlay	345,107	454,695	301,848	324,400	324,400
Major Repairs & Renovation	14,000	165,000	160,818	125,000	125,000
Transfers to Other Funds	53,397	629,595	11,000	664,200	664,200
Subtotal Capital & Transfers	**$ 412,504**	**$ 1,249,290**	**$ 473,666**	**$ 1,113,600**	**$ 1,113,600**
Total General Fund Expenditures	**$ 8,373,311**	**$ 12,005,000**	**$ 8,793,141**	**$ 12,812,240**	**$ 12,937,514**
Revenues over (under) expenditures	**$ 2,140,829**		**$ 922,468**		


REVENUES
Other Revenue 1%
Investment Earnings 5%
Fund Balance...
Permits & Servics 0%
Grants 6%
Ad Valorem Taxes 46%
Intergovernmental 35%
Other Taxes 0%


EXPENDITURES
Debt Service 0%
Capital Outlay 9%
Governing Board 1%
Parks & Recreation 1%
Grants 8%
Administration 11%
Citizen Engagement & Events 3%
Public Safety 22%
Planning & Zoning 6%
Streets 7%
Public Works 32%

ESTIMATED REVENUES						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
Ad Valorem Taxes						
10-3100-1100	Taxes-Ad Valorem Prior Years	$ 10,916	$ 7,000	$ 9,870	$ 9,000	$ -
10-3100-1110	Taxes -Ad Valorem Current	3,716,158	3,741,075	3,767,315	5,450,745	-
10-3100-1210	Taxes-Motor Vehicles-Current	410,841	422,025	435,874	468,005	-
10-3100-1600	Tax Refund/Releases	2	-	2	-	-
10-3100-1700	Interest Prior	3,658	1,500	2,500	2,500	-
10-3100-1710	Interest-Current Year	12,393	7,500	9,000	9,000	-
Total Ad Valorem Taxes		**4,153,968**	**4,179,100**	**4,224,561**	**5,939,250**	**-**
Other Taxes						
10-3235-0000	Gross Receipts Tax Leases	5,971	6,000	6,238	6,175	-
Total Other Taxes		**5,971**	**6,000**	**6,238**	**6,175**	**-**
Nonrestricted Intergovernmental Revenues						
10-3324-0010	Sales Tax Natural Gas	55,617	33,500	60,000	57,180	-
10-3324-0020	Electricity Sales Tax	807,947	787,700	875,000	930,125	-
10-3324-0030	Sales Tax Telecommunication	41,550	36,300	38,351	35,820	-
10-3324-0040	Sales Tax Video Programming	146,189	150,560	140,780	134,585	-
10-3324-1000	Sales Tax Distribution	1,650,663	1,740,700	1,690,278	1,737,600	-
10-3324-2000	Sales Tax Refund	-	-	29,142	35,000	
10-3324-3357	Beer & Wine Tax	104,100	85,300	100,769	103,385	-
10-3324-3381	ABC Distribution	610,266	590,000	590,738	600,000	-
Total Nonrestricted Intergovernmental Revenues		**3,416,332**	**3,424,060**	**3,525,058**	**3,633,695**	**-**
Restricted Intergovernmental Revenues						
10-3432-3433	Powell Bill	661,660	695,000	723,350	723,350	-
10-3432-3472	Solid Waste Disposal Tax	16,673	17,500	16,556	16,525	-
10-3432-7030	County Shared -Local Occupancy Tax	57,222	56,400	65,500	65,500	-
10-3432-7031	County Occupancy Tax-tourism	90,404	75,500	81,940	81,940	-
Total Restricted Intergovernmental Revenues		**825,959**	**844,400**	**887,346**	**887,315**	**-**
Restricted Intergovernmental Grants						
10-3433-0500	Bike & Pedestrian Plan	27,266	-	-	-	
10-3433-1100	SS4A FY 22 Grant-Action Plan	-	160,000	96,000	64,000	
10-3433-1105	SS4A FY 23 Grant-ADA Transition Plan	-	160,000	96,000	64,000	
10-3433-1106	SS4A FY 25 Grant-Demonstration	-	-	-	240,000	
10-3433-1200	Transportation Plan WS MPO	16,000	159,392	120,000	39,395	
10-3433-1300	CMAQ Grant Stop Light	-	201,000	21,981	175,020	
10-3433-1400	STDG-DA Crosswalk LC at West Forsyth	-	255,200	-	225,200	
	AARP Grant	-	-	-	20,850	
10-3433-1000	Community Garden Grant	775	-	-	-	
Total Restricted Intergovernmental Grants		**44,041**	**935,592**	**333,981**	**828,465**	**-**
Permits & Services						
10-3534-3100	Parking Tickets	25	-	-	-	-
10-3534-5100	Public works fees & ordinances	6,852	4,000	5,540	4,750	-
10-3534-9000	Business Permits	2,300	-	-	-	-
10-3534-9010	Sign Permit	1,050	1,000	750	1,000	-
10-3534-9020	Technology Fee	270	250	200	250	-
10-3534-9100	Planning fees	19,883	10,000	16,233	12,000	-
10-3534-9101	Community Garden fee	475	525	525	525	-
10-3534-9103	Farmers Market	7,545	4,000	6,500	6,500	-
Total Permits and Services		**38,400**	**19,775**	**29,748**	**25,025**	**-**

ESTIMATED REVENUES						
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
Investment Earnings						
10-3831-0000	Investment earnings	642,185	600,000	616,118	576,900	576,900
10-3831-1000	Investment Earnings-Reserve	1,849	-	1,500	-	-
10-3831-2000	Investment Earnings-Powell Bill	11,148	10,000	13,009	5,000	5,000
Total Investment Earnings		**655,182**	**610,000**	**630,627**	**581,900**	**581,900**
Donations & Sponsorships						
10-3833-0000	Donations	218	-	1,600	-	-
10-3833-1000	Clemmons Events Sponsorships	5,000	4,500	3,000	9,500	9,500
Total Donations & Sponsorships		**5,218**	**4,500**	**4,600**	**9,500**	**9,500**
Other Revenues						
10-3835-0000	Sale of Capital Assets	22,578	-	3,500	-	-
10-3835-0051	DOT Payments	7,240	6,000	7,240	66,600	66,600
10-3839-0000	Miscellaneous	3,666	-	3,550	-	-
10-3986-0040	Insurance Reimbursement	27,244	-	-	-	-
Total Other Revenues		**60,728**	**6,000**	**14,290**	**66,600**	**66,600**
Other Financing Sources						
10-3988-1000	Lease Agreements	-	60,695	59,160	-	-
10-3988-1100	Subscription Agreements	-	-			-
Total Other Financing Sources		**-**	**60,695**	**59,160**	-	-
Transfers from Other Funds						
10-3986-2000	Transfers from Other Funds ARP	1,308,341	-	-	-	-
Total Transfers from Other Funds		1,308,341	-	-	-	-
Revenues Before Fund Balance App.		**10,514,140**	**10,090,122**	**9,715,609**	**11,977,925**	**11,977,925**
Fund Balance Appropriated						
10-3991-0000	Fund Balance Appropriated	-	1,914,878	-	834,315	959,589
Total Fund Balance Appropriated		-	1,914,878	-	834,315	959,589
	Total Revenues	**$ 10,514,140**	**$ 12,005,000**	**$ 9,715,609**	**$ 12,812,240**	**$ 12,937,514**

ESTIMATED REVENUES

AD VALOREM TAXES:
Forsyth County assessed property values as of January 1, 2025; the total estimated tax base is $3,953,741,949. The proposed tax rate is $.15 per $100 valuation.

	Tax Base FY 24-25	Tax Base FY 25-26	Collection Rate	*Levy.15*	*Levy .1141*
Forsyth County	**$2,515,468,217**	**$3,641,111,707**	**99.8%**	**$5,450,745**	**$4,146,200**
NCDMV Registered Motor Vehicles	**287,296,575**	**312,630,242**	**99.8%**	**$ 468,005**	**$ 356,000**
Total	**$2,802,764,792**	**$3,953,741,949**		**$5,918,750**	**$ 4,502 200**

- Expenses have not stayed neutral at the minimum expect 5% increase of most items. Please note the 5% increase does not take into consideration the new tariffs. Revenue neutral rate plus 5% is .12

INTERGOVERNMENTAL REVENUES:

State or County Levied Taxes distributed to Clemmons.

- Utility Sales Tax based on NCLM projections and estimated actual for FY Ending June 30, 2026.
  - Natural Gas (4.7% decrease)
  - Electricity (6.3% increase)
  - Telecommunications (6.6% decrease)
  - Video Programming (4.4% decrease)
- Sales Tax Distribution Forsyth County levied 2% local sales tax distributed on an ad valorem basis. (2.8% increase)
- Beer and Wine – State shared based on beer & wine sales 2.6% increase.
- ABC distribution-distribution from ABC Store

RESTRICTED INTERGOVERNMENTAL REVENUES:

Restricted State or county revenues distributed to Clemmons.
Powell Bill Funds (Restricted for Street construction or maintenance):
- The estimate is based on current year's state appropriation
- Solid Waste Disposal Fee .2% decrease
  - Portion of State landfill tipping fee that is restricted for recycling.
- Occupancy Tax
  - County levied tax that the County shares with the Winston-Salem Tourism Authority and all the municipalities within the County, estimate based on current year receipts.
  -

Restricted for Cultural, Economic, and Recreational Purposes	$65,500
Restricted for Travel & Tourism Related Activities	$81,940

RESTRICTED INTERGOVERNMENTAL GRANTS:
- SSSA Grants
  - SS4A FY 22 Action Plan
  - SS4A FY 23 ADA Transition Plan
    - Inventory sidewalks and identify ADA upgrades or improvements.
  - SS4A FY 25 Demonstration Plan
- CMAQ Grant for Stop light on Lewisville-Clemmons Road at the intersection with Holder Rd. $201,000
- STDG-DA Crosswalk at Lewisville Clemmons Rd and West Forsyth $255,200
- AARP Grant $ 20,850

DONATIONS & SPONSORSHIPS:
Waste Management Sponsorship per contract $5,000; $4,500 General Fund and $500 to Stormwater Fund.
Novant Sponsorship $5,000

NCDOT REIMBURSEMENTS

- NCDOT Road Mowing $7,000
- NCDOT Reimbursement Clock Relocation $35,300

FUND BALANCE

One appropriate use of Fund Balance is to allow the Village to fund one-time purchases or to complete capital projects without affecting the resource stream for normal operations.

Total Fund Balance FYE 6/30/2024	14,797,212
Non Spendable Fund Balance FYE 6/30/2024	(116,288)
Estimated Revenues over Expenditures 6/30/2025	922,468
Estimated Fund Balance 6/30/2025	15,603,392

Estimated Fund Balance FYE 6/30/2025	
Restricted	
Stabilization by State Statute	1,014,500
Streets	663,045
Committed	
Future Facilities	37,794
Payment in lieu recreation	127,932
Assigned	
Subsequent year's Expenditures	834,315
Capital Projects	1,654,910
Streets	1,079,454
Unassigned	10,191,442
	15,603,392

FEE SCHEDULE IS EXHIBIT A OF THIS DOCUMENT:

REVENUE NEUTRAL CALCULATION

Year	Valuation		Valuation Increase (Decrease)		Growth Rate
2021-2022	$	2,655,308,741			
2022-2023	$	2,707,241,036	$	51,932,295	1.96%
2022-2023	$	2,707,241,036			
2023-2024	$	2,749,793,964	$	42,552,928	1.57%
2023-2024	$	2,749,793,964			
2024-2025	$	2,802,764,792	$	52,970,828	1.93%
2025-2026	$	3,953,741,949			1.82%

Step 2 $\dfrac{\text{Tax Base (FY 25-26)}}{100}$ $\dfrac{\$ \ 3{,}953{,}741{,}949}{100}$ $ 39,537,419.49

Step 3. Calculation of tax rate need to produce equal tax levy

Tax Base (FY25-26)*Rate Needed = Ad Valorem Tax Levy FY 24-25)

Rate Needed = $\dfrac{\text{AVT Levy (FY 24-25)} \quad \$ \ 4{,}167{,}993}{\text{Tax Base (FY 25-26} \quad \$ \ 39{,}537{,}419.49}$

Rate Needed = 0.1054

Step 4. Calculation of Revenu Neutral

Revenue Neutral Tax Rate = Taxe Rate equivalent Levy x Growth Factor

$ 0.1141 $ 0.1054 1.0820

Increase in Assessed Value $ 1,150,977,157

GOVERNING BOARD APPROPRIATION						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-4110-1200	Salaries	$ 31,950	$ 33,000	$ 31,800	$ 33,000	$ -
10-4110-1810	FICA	2,453	2,910	2,433	2,910	-
10-4110-1835	Wellness Benefit	450	300	175	300	-
10-4110-1910	Audit	24,049	29,500	29,500	30,985	-
10-4110-3100	Travel/Meetings	5,721	7,800	6,600	8,000	-
10-4110-3900	Contract services	4,030	8,200	-	10,000	-
10-4110-4990	Memorial -Bench	-	1,800	1,750	-	-
	TOTAL GOVERING BOARD	**$ 68,653**	**$ 83,510**	**$ 72,258**	**$ 85,195**	**$ -**

All legislative functions of the village government reside with the Village Council. These powers include policy formulation, ordinance writing, appropriations, and oversight of all municipal operations.

SALARIES:
Mayor and Council Salaries

AUDIT:
The Village is required by the State Statute to have an annual audit. The State Single Audit Implementation Act requires local governments that have expended $ 500,000 or more in State financial assistance to have a single audit performed. The Single Audit Act requires nonfederal entities that spend $750,000 or more in federal awards in a year to undergo a single audit. The Village is required to have a State and federal single audit.

TRAVEL/MEETINGS:

Retreat	$ 2,000
Meals Before Meeting	$ 900
Mileage Reimbursement	$ 500
Chamber Meetings (2)	$ 400
City Vision	$ 3,250
Town & State Dinner	$ 750
Miscellaneous	$ 200
Total	**$ 8,000**

CONTRACT SERVICES:
The governing board has appropriated these funds for any unexpected contract or service they may require during the year, such as consultant services, appraisals, etc.

ADMINISTRATION APPROPRIATION						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-4120-1210	Salaries	499,651	523,600	519,502	574,855	-
10-4120-1211	Salary Auto Allowance	5,400	6,600	6,600	6,600	-
10-4120-1235	Cell Phone Allowance	2,340	3,120	2,955	2,340	-
10-4120-1810	FICA	38,668	40,800	40,247	43,440	-
10-4120-1820	Retirement expenses	63,933	71,250	70,813	82,495	-
10-4120-1821	401K Match	24,869	26,200	26,018	28,745	-
10-4120-1830	Health Insurance	57,822	52,000	51,548	52,500	-
10-4120-1831	Dental	1,146	5,400	4,718	2,375	-
10-4120-1832	Vision	-	-	-	510	-
10-4120-1833	STD & Life	-	-	-	4,665	
10-4120-1835	Wellness	300	600	525	600	-
10-4120-1850	Unemployment expense	29	250	101	1,000	-
	Subtotal Personnel	694,158	729,820	723,027	800,125	-
10-4120-1920	Attorney	41,211	70,000	39,377	70,000	-
10-4120-2000	Supplies	4,156	7,000	4,745	7,000	-
10-4120-3100	Travel/meetings/education	17,982	16,000	12,021	17,000	-
10-4120-3120	Employee Appreciation	1,484	4,100	3,511	6,000	-
10-4120-3210	Telephone & Internet	5,876	9,000	11,390	11,000	-
10-4120-3250	Postage	1,196	2,000	1,200	1,750	-
10-4120-3300	Utilities-Village Hall	14,146	16,640	15,848	16,640	-
10-4120-3301	Utilities Stormwater	1,260	1,260	1,260	1,260	-
10-4120-3340	Water & sewer	1,078	2,000	1,078	2,000	-
10-4120-3400	Print/Copier	2,424	2,500	1,882	2,000	-
10-4120-3510	Bldg. and Landscaping maintenance	28,591	18,000	18,177	18,900	-
10-4120-3700	Legal Notices	2,050	4,000	1,890	3,750	-
10-4120-3900	Contract Services	25,041	74,000	34,377	50,000	-
10-4120-3910	Contract Services Tax Collection	48,915	55,000	51,000	65,050	-
10-4120-3920	Contract Services Board of Elections	27,022	-	-	93,665	-
10-4120-3930	Contract Services IT	48,676	49,000	24,400	49,000	-
10-4120-4400	Software Subscriptions	28,084	25,000	26,246	25,000	-
10-4120-4410	Accounting Software Subscription	1,028	2,000	4,500	15,000	-
10-4120-4500	Risk Management	53,165	65,000	61,114	75,000	-
10-4120-4510	Workers Comp	17,543	35,000	32,966	38,000	-
10-4120-4910	Dues and subscriptions	29,898	33,400	30,821	35,000	-
10-4120-4920	Licenses	1,019	1,500	891	1,250	-
10-4120-4990	Non capital equipment	9,952	2,600	6,000	6,000	-
10-4120-5000	Sales Tax Paid	-	-	30,106	35,000	
	Subtotal	411,797	495,000	414,800	645,265	
	TOTAL ADMINISTRATION	**1,105,955**	**1,224,820**	**1,137,827**	**1,445,390**	

***The Administration Department fully implements the goals, policies, and directives of the Governing Board effectively and efficiently and provides legal counsel. Finance and risk management are also included in the Administration Department*.**

ADMINISTRATION APPROPRIATION

GOALS AND OBJECTIVES:

Provide accurate and timely information to the Council.
Provide legal counsel and advice to the Governing Board and staff by an attorney on retainer to the Village.
Continue to provide an open and transparent government and engage citizens at all levels.
Maintain high levels of professional accounting and financial reporting standards.
Advance employee skills and knowledge base through education and training.

SALARIES: 4 FULL-TIME POSITIONS

- Manager
- Assistant Manager
- Clerk/Human Resources
- Finance Officer

BENEFITS:

- Health Insurance 7.6%^
- Dental
- Vision ^
- Life Insurance- 1 x Salary
- Short Term Disability ^
- Local Government Employees Retirement System 14.35% (FY 24 13.60%) 5.5%^
- 401K- the Village matches employees' contributions up to 5%.

EMPLOYEE APPRECIATION:

- Dash Game
- Christmas Gifts & Meal

ATTORNEY:

The Village is mandated by the general statute to appoint a Village attorney, and it has contracted with a law firm to offer legal counsel to the Board and staff.

TRAVEL/MEETINGS/EDUCATION:

The Village allocates funds to allow employees to enhance their skills and knowledge base by attending conferences and classes. Additionally, the Village provides funds to cover the cost of job-related meetings. Below is a list of potential or previous travel, which is subject to change.

Manager Manager Conferences (2) Host Manager Roundtable Host Sheriff's Meeting Meeting with NCDOT, Other Towns and other Village related meetings. Clerk: Clerk Academy (2) Regional Meetings	Finance Officer: Summer, Fall & Spring FO Conference NC State Treasurers Meeting Update ACFR or GAAP Assistant Manager NCAZO Summer Conference Manager Conferences (1) SOG Exams and Course Chamber Meetings DOT and/or PTR courses/education

ADMINISTRATION APPROPRIATION

TELEPHONE & INTERNET

- Voice Advantage $2,650 4%^ per contract
- Time Warner $7,200
- Verizon $1100 (1 Cell & Internet Backup)

BUILDING AND LANDSCAPING MAINTENANCE:

- Generator Maintenance
- Landscaping
- HVAC Repairs and Service & Plumbing Repairs

CONTRACT SERVICES:

This category contains various service contracts for the Village.

- Janitorial Service at Village Hall- once a week
- Alarm monitoring and maintenance.
- Pest control- once a month
- Driving records & background checks for new employees.
- Scanning Documents
- Other contracts that the manager may approve throughout the year.

CONTRACT SERVICES TAX COLLECTION:

- Forsyth County -1% of collections to bill and collect Village taxes.
- NCDMV- 5% for collection by tax and tag.

CONTRACT SERVICES BOARD OF ELECTION:

The increase in cost is due to the enactment of Session Law 2024-14 (HB 1064), which changes all municipal elections in Forsyth County to partisan elections in accordance with G.S 163-291. Beginning in 2025, this will change the method similar to the primary and statewide general election. If more candidates file for a party nomination than number of seats for that contest, then these candidates must compete in a partisan primary election that is held in September. If there is no clear winner in a primary contest, there may need to be a second primary that will be held in October. The general election (with one candidate from each party per seat on the ballot) is held in November.

CONTRACT SERVICES-IT:

- VC3 Service Advantage Contract $34,100 4%^ per contract
- IT items outside the contract $14,900

SOFTWARE SUBSCRIPTIONS:

- Network Solutions-domain name
- VC3
    - Office 365 E3
    - Office 365 Azure
    - Cybersecurity Endpoint Detection and Response
    - Cloud Drive Mapper
- Email software (Stimulus Software)
- SSL Certificate
- DebtBook
- America Legal Hosting Clemmons Ordinances
- KnowBe4

ADMINISTRATION APPROPRIATION

ACCOUNTING SERVICES SOFTWARE:

- Hosting Financial and Payroll Software
- Payroll subscription, previously the subscription met the qualifications of a right to use asset and the payment was in debt appropriation as principal and interest. The initial three-year subscription is complete and we in an annual renewal cycle. Currently we are demoing several accounting and payroll software providers. However, since a final determination has not been made and costs vary from provider to provider, the new software has not been budgeted.

RISK MANAGEMENT: 14%^

To manage the risks that the Village may be exposed to, the Village carries the following insurance and bonds.

- General liability/Cyber liability and data compromise
- Property liability insurance
- Public officials' liability- covers elected officials.
- Employment practice liability-Personnel issues
- Finance Officer Bond that is required by State Statute
- Volunteer

WORKERS COMPENSATION

- Workers' compensation insurance 11%^

DUES AND SUBSCRIPTIONS:

Appropriation for agencies that support the Village of Clemmons with legislative matters, council and staff development and training, and economic development. Staff and the Village annual membership dues and subscriptions.

North Carolina League of Municipalities	21,300	International Institute of Municipal Clerk	200
Piedmont Triad Regional Council	5,000	Triad Business Journal	240
School of Government	3,500	NC Association Municipal Clerk	80
NC City County Manager Association (2)	600	NCAZO (Zoning Association)	60
NC Surveyors Association	260	Sam's	100
Government Finance Officer Association	190	Courier	20
NC Government Finance Officers Association	100	Stormwater Association (Manager)	120
NC Local Finance Association (2)	200	TV Subscription	700
NC Budget Association	50	Please note that this may not be an all-inclusive list.	
NC Mayors Association	300		
Lewisville-Clemmons Chamber	300		

NON –CAPITAL EQUIPMENT < $7,000

- Computer in Meeting Room
- Miscellaneous

PUBLIC SAFETY APPROPRIATION						
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
10-4300-2000	Supplies	84	1,000	300	1,500	1,500
10-4300-2510	Gas/fuel	-	150	-	150	150
10-4300-2900	Non-capital equipment	-	1,000	-	3,000	3,000
10-4300-3210	Telephone and internet	595	600	40	-	-
10-4300-3300	Utilities	2,486	3,000	2,671	11,000	11,000
10-4300-3340	Water & Sewer		-	-	2,000	2,000
10-4300-3510	Repairs & maintenance	-	500	250	1,000	1,000
10-4300-3900	Contract Services Hustle	9,240	10,000	7,500	10,000	10,000
10-4300-3940	Cleaning Service	2,400	2,400	2,400	4,000	4,000
10-4300-4130	Rent	14,400	14,400	14,400	21,240	21,240
10-4300-6930	Contract Services Forsyth County	2,075,490	2,354,580	2,354,580	2,713,235	2,839,514
	Total Public Safety	**2,104,695**	**2,387,630**	**2,382,141**	**2,767,125**	**2,893,404**

This department accounts for the community policing program that is provided by a contract with the Forsyth County Sheriff's Department

FORSYTH COUNTY SHERRIFF'S OFFICE VISION

"LEADERSHIP. ACCOUNTABILIY. INTEGRITY

The Vision of FCSO is to enhance the quality of life and sense of community in Forsyth County by providing effective criminal justice services that are guided by integrity and compassion and supported by the trust of those we protect.
Our Mission is to ensure the security of life and property, prevent crime and disorder, and enforce the laws of North Carolina and the United States.
Our Strategy is to identify and deploy best practice methods, incorporate them into our policies and procedures, and engage in continuing education."

The Village currently contracts with the Forsyth County Sheriff's Department for 1 Lieutenant, 1 Sergeant, 1 Corporal, 2 Investigators, and 11 Deputies.

This budget proposes contracting for 1 Lieutenant, 1 Sergeant, 2 Corporals, 1 Investigator and 12 Deputies.

THE VILLAGE PROVIDES THE FOLLOWING FOR THE FORSYTH COUNTY DEPUTIES LOCATED IN CLEMMONS:

- Supplies-water and office supplies
- Noncapital office equipment- bookshelves, shredder, etc.
- Electricity and natural gas for the office space
- Janitorial services-once a week
- Rent of Office Space Neudorf, rent increased for FY 25-26. Budgeted for entire year, however expectation is to be in new building by February 1st.

The budget estimates are based on assumption that the public safety staff will be in Village owned offices by February 1, 2026 unless otherwise noted.

PUBLIC WORKS APPROPRIATION						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-4500-1210	Salaries	601,397	753,000	634,637	900,540	-
10-4500-1235	Cell Phone Allowance	4,886	6,900	4,596	7,280	-
10-4500-1810	FICA	45,398	56,910	48,901	69,450	-
10-4500-1820	Retirement expense	75,072	101,035	85,732	129,230	-
10-4500-1821	401K Match	28,815	37,145	30,025	44,530	-
10-4500-1830	Group insurance	130,048	132,225	147,006	228,740	-
10-4500-1831	Dental	2,450	11,600	8,704	9,235	-
10-4500-1832	Vision	0	-	-	2,985	
10-4500-1833	STD & Life	0	-	-	9,730	
10-4500-1835	Wellness	725	900	600	900	-
10-4500-1850	Unemployment	41	500	-	-	-
	Subtotal Personnel	888,832	1,100,215	960,201	1,402,620	-
10-4500-2000	Supplies	12,611	18,000	11,851	18,000	-
	Change in Inventory	(20,523)	-	-	-	-
10-4500-2010	Signs/posts	5,140	11,000	6,570	11,000	-
10-4500-2120	Safety clothing & uniforms	12,243	18,000	10,681	18,000	-
10-4500-2510	Gas & fuel	19,565	38,130	19,836	38,130	-
10-4500-2511	Gas Leaf & Limb	25,369	48,000	20,368	35,000	-
10-4500-3100	Travel/education/meetings	9,988	20,000	11,096	20,000	-
10-4500-3210	Telephone/internet	5,326	8,750	8,750	6,500	-
10-4500-3300	Utilities-street lights	141,134	145,000	155,121	171,000	-
10-4500-3310	Utilities	20,161	25,000	25,300	25,000	-
10-4500-3311	Utilities Stormwater Fee	4,230	4,230	4,230	4,230	-
10-4500-3340	Water & Sewer	22,295	26,400	26,280	34,200	-
10-4500-3400	Print/Copier	1,185	1,500	300	750	-
10-4500-3510	Bldg. & Landscaping Maintenance	16,906	35,000	26,785	30,000	-
10-4500-3511	Landscaping RofW, Median & Ramps	95,819	85,000	50,991	77,000	-
10-4500-3520	Repairs & Maintenance	107,982	180,000	86,324	180,000	-
10-4500-3590	Street Repairs due to Utilities	16,339	25,000	24,580	25,000	-
10-4500-3900	Solid Waste	1,333,373	1,206,680	1,192,992	1,275,600	-
10-4500-3901	Trash Compactor Lease Principal	-	2,497	2,147	2,720	-
10-4500-3902	Trash Compactor Lease Interest	-	1,703	1,703	1,655	-
10-4500-3910	Recycling	-	627,420	619,400	663,515	-
10-4500-3911	Recycling Compactor Lease Principal	-	3,630	3,630	3,770	-
10-4500-3912	Recycling Compactor Lease Interest	-	2,360	2,360	2,290	-
10-4500-3970	Leaf Disposal	10,696	14,000	10,140	14,000	-
10-4500-3990	Contract Services-General	0	2,850	842	5,000	-
10-4500-3991	Contract Services Transportation	10,048	56,330	44,260	6,000	-
10-4500-4400	Licenses & support agreement	5,754	7,000	6,251	7,000	-
10-4500-4910	Dues and subscriptions	680	2,000	1,500	2,000	-
10-4500-4990	Non Capital Equipment	12,391	25,000	22,121	26,250	-
	Subtotal	1,868,712	2,640,480	2,396,409	2,703,610	-
	TOTAL PUBLIC WORKS	**2,757,544**	**3,740,695**	**3,356,610**	**4,106,230**	**-**

The Public Works department is responsible for maintenance of public buildings and grounds, solid waste and recycling oversite, compliance with Federal and State mandates, streets lights, street signs, leaf and limb program, state right of way maintenance.

PUBLIC WORKS APPROPRIATION

GOALS AND OBJECTIVES

Continue to seek ways to improve efficiency in operations.
Advance employee skills and knowledge through training and education.
Enhance and maintain Village Facilities.
Respond to any request the Council might have.

SALARIES AND BENEFITS:
Budget Positions:
Full Time:

- Public Works Director
- Director of Operations
- Assistant Director of Operations- vacant
- Senior Administrative Assistant
- Mechanic II
- Equipment Operator I (5) 3 vacant
- Facilities & Landscape Technician Crew Leader (1)
- Facilities & Landscape Technician I (3)
- Code Enforcement Officer (1)

Benefits:

- Health
- Dental
- Vision
- Life and Short-Term Disability
- Local Government Employees Retirement System 14.35% (FY 25 13.6%) 5.5%^
- 401K- The Village matches employee contribution up to 5%.

SAFETY CLOTHING & UNIFORMS:

- Clothing rental, cold weather outerwear, and rain gear
- Safety Shoes replace approximately 5 employees a year
- Safety vests, safety glasses, and gloves
- Random drug testing

TRAVEL/ EDUCATION/ MEETINGS:

- Employee Travel for training and/or meetings: The Public Works Director or Village Manager approves all employee travel. Training may vary from year to year depending on the conference or courses offered.
    - APWA Stormwater Conference
    - APWA Fleet Conference
    - APWA Ground Conference
    - APWA Board Meeting Public Works Director
    - In-house training or meetings

UTILITIES- STREET LIGHTS:

- Currently 1003 Street lights
- Additional 62 lights Harper Rd Sidewalk Project (3 Months Budgeted)

BUILDING AND LANDSCAPING:
Normal building and landscaping maintenance $30,000

PUBLIC WORKS APPROPRIATION

LANDSCAPING RIGHT OF WAY, MEDIAN & RAMPS:

- Contract services for mowing of the right of ways, medians, and ramps.
- Rock for medians

SOLID WASTE:

Promote a clean environment through garbage collection. The Village provides single-family residential, and citizen-owned townhomes and condos trash collection. Extra trash may be disposed of at Dillion Industrial Drive. The Village sponsors two bulk item pickups, usually in the fall and spring. allowing citizens the opportunity to dispose of bulky items normally not accepted in household trash collection.

Service	Current Count	Estimated Count	FY 24 Rate	FY 25 Rate	Amount
Single Family Residential	6521	6612	$ 14.07	$ 14.63	$ 1,160,803
Condos & Townhomes (Dumpsters)			$ 4,035	$ 4,196.40	50,357
Bulk Item Pickup (2)			$ 21,700	$ 22,568	45,136
Bulk Rolloff					4,300
Compactor Extra Trash (hauls & tonnage)					10,000
Nusiance Loads					5,000
Total Solid Waste					$ 1,275,596

TRASH COMPACTOR LEASE

Lease Principal $3,130
Lease Interest $1,655
Total $4,200 ($364 a month)

RECYCLING:

The Village provides single-family residential curbside recycling and recycling drop off at Dillon Industrial Dr for other citizens.
The Village also provides cardboard recycling with a compactor at Dillon Industrial Dr.

Service	Current Count	Estimated Count	FY 24 Rate	FY 25 Rate	Amount
Single Family Residential	6521	6612	$ 7.89	$ 8.21	$ 651,414
Cardboard Compactor (hauls & tonnage)					$ 7,100
Mixed Recycling					$ 5,000
Total Recycling					$ 663,514

RECYCLING COMPACTOR LEASE

Lease Principal $3,460
Lease Interest $2,360
Total $6,055 ($504.40 a month)

PUBLIC WORKS APPROPRIATION

REPAIRS AND MAINTENANCE:
Repairs and maintenance based on current year actual with inflation increase.

LEAF DISPOSAL:
Disposal of leaves

CONTRACT SERVICES-TRANSPORTATION:
Miscellaneous $ 6,000

LICENSES & SOFTWARE SUBSCRIPTIONS:
- Geo tab for vehicles (26)

NON-CAPITAL EQUIPMENT < $7,000:

Tools	$	5,000
Upgrade Mechanics Tool Boxes		6,500
Software Upgrade		3,500
Additional Shelving		4,000
Computer		2,000
Miscellaneous		5,250
Total	$	26,250

STREETS APPROPRIATION						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-4510-1990	Surveying/Engineering	1,280	5,000	-	5,000	-
10-4510-2400	Drainage Repairs Street	-	10,000	-	10,000	-
10-4510-2900	Traffic Control	3,642	25,000	16,550	10,000	-
10-4510-3510	Right of Way Maintenance Village Streets	556	2,500	1,564	2,500	-
10-4510-3570	Sidewalk Maintenance	11,571	100,000	81,975	50,000	-
10-4510-3571	Sidewalk ADA	-	75,000	-	100,000	
10-4510-3590	Other Miscellaneous	-	500	-	500	-
10-4510-3600	Snow Removal	-	10,000	12,868	10,000	-
10-4510-5910	Street Patching & Repairs	8,100	99,750	30,758	100,000	-
10-4510-5920	Street Resurfacing & Paving	1,279,599	655,250	-	675,000	-
	TOTAL STREETS	**1,304,748**	**983,000**	**143,715**	**963,000**	**-**

The street department provides four primary services for the Village: roadway construction, street maintenance, right of way maintenance, and emergency response. These services include roadway and drainage repairs, construction project management and inspections, asphalt resurfacing, mowing, and landscaping along public roadways, and emergency services such as snow removal, storm debris cleanup, and assistance to Sheriff and Fire departments in emergency street closures. The Village has 82.53 miles of streets.

GOALS AND OBJECTIVES

Maintain roads and sidewalks in good condition.
Snow and ice control planning and servicing (Goal - reasonable access within 24 hours).

FUNDING:
Powell Bill $723,350
General Fund $239.650

TRAFFIC CONTROL:
- Stop Signs
- Speed Limit Signs
- Sign Posts
- Traffic Calming Measures

SIDEWALK MAINTENANCE:
- Sidewalk Maintenance (continuing sidewalk maintenance started in fiscal year 23)

SIDEWALK ADA
- Sidewalk ADA improvements per ADA inventory & plan funded by a grant.

STREET PATCHING & REPAIRS:
Appropriates funds for measures that might prolong the life of pavement, such as patching and crack sealing.

RESURFACING AND PAVING:
Resurfacing Streets as recommended by new pavement survey.

PLANNING & ZONING APPRORIATION						
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
10-4910-1210	Salaries	153,625	193,760	185,638	183,005	-
10-4910-1235	Cell Phone Allowance	1,560	1,950	1,743	1,560	-
10-4910-1810	FICA	10,939	14,855	13,960	14,120	-
10-4910-1820	Retirement expense	19,442	21,205	25,286	26,265	-
10-4910-1821	401K Match	7,549	7,800	9,296	9,150	-
10-4910-1830	Group Insurance	35,602	46,250	42,545	39,925	-
10-4910-1831	Dental	346	2,220	2,778	1,480	-
10-4910-1832	Vision		-	-	510	-
10-4910-1833	STD Life		-	-	1,940	-
10-4910-1835	Wellness	300	300	300	300	-
10-4910-1850	Unemployment Expense	12	200	12	-	-
	Subtotal Personnel	229,375	288,540	281,558	278,255	
10-4910-2000	Supplies	2,122	3,500	2,498	3,500	-
10-4910-2510	Gas & Fuel	-	300	-	300	-
10-4910-3100	Travel/education/meetings	15,871	20,100	8,016	16,000	-
10-4910-3105	Board Training/Travel	-	3,000	-	3,500	-
10-4910-3120	Board Appreciation	2,107	2,000	748	2,500	-
10-4910-3250	Postage	-	1,000	1,875	2,000	-
10-4910-3400	Printing	-	1,500	-	1,500	-
10-4910-3410	UDO Update	4,732	229,225	160,455	68,770	-
10-4910-3420	UDO Website	-	30,000	-	65,000	-
10-4910-3700	Legal Notices/Advertising	1,667	3,000	750	1,800	-
10-4910-3930	Contract Services General	-	2,000	-	2,000	-
10-4910-3940	Contract Services - Inspections	22,269	40,000	21,749	35,000	-
10-4910-3960	Contract Services - Transportation	3,150	30,000	-	30,000	-
10-4910-3961	Transportation Committee/Vision Zero	-	3,000	-	3,000	-
10-4910-3980	Contract Services-Site Plan Review	-	5,000	3,000	5,000	-
10-4910-3981	Contract Services Idols Corridor Plan	-	10,775	-	60,000	-
10-4910-3982	Contract Services Hwy 158 Corridor Plan	-	-	-	60,000	-
10-4910-3982	Comprehensive Plan Update Reserve	-	-	-	100,000	-
10-4910-4010	Community Garden	1,133	1,500	-	1,500	-
10-4910-4400	Software License/subscription	37,743	36,735	34,308	39,600	-
10-4910-4910	Dues and subscriptions	545	1,300	782	1,670	-
10-4910-4980	Non Capital Equipment	9,915	3,000	299	2,000	-
10-4910-6931	Contract Service-Enforcement	7,284	25,000	5,631	25,000	-
10-4910-6933	Matching Funds Home Program	2,000	2,000	2,000	2,000	-
10-4910-6940	Architectural Survey	2,000	14,000	10,000	-	-
10-4910-6945	Historical Markers	-	3,500	2,875	3,500	-
	Subtotal	112,538	471,435	254,986	535,140	-
	TOTAL PLANNING & ZONING	**341,913**	**759,975**	**536,544**	**813,395**	**-**

The planning department assists elected and appointed officials in efforts to achieve the highest quality of life for current and future residents by promoting orderly growth and development; encouraging long-range planning; promoting land use regulations the "best use" of our land resources; enforcement of our development and land use regulations and providing technical support to Planning Board and Zoning Board of Adjustment.

PLANNING & ZONING APPROPRIATION

GOALS AND OBJECTIVES

Provide accurate and timely information to the Council.
Update Unified Development Ordinances
More in-house involvement with the zoning board of adjustment and development applications

PERSONNEL- SALARIES:
- Director
- Planner 1

BENEFITS:
- Health
- Dental
- Vision
- STD & Life
- Local Government Employee Retirement System (14.35%) (FY 24 13.6%) 5.5%^
- 401K 5% Employee Match

TRAVEL/EDUCATION/MEETINGS
- Leadership Fellows (NC School of Government) - Director
- Piedmont Authority for Regional Transportation Training – Director & Planner
- American Institute of Certified Planner Certification
- Vision Zero Leadership - Director & Planner
- Land Records – Director & Planner
- NC Floodplain Managers Annual Conference- Director (maintain Certification)
- NCAPA Annual Conference- Director & Planner
- NCAZO Annual Conference- Director & Planner
- NCAMPO Director & Planner

BOARD TRAINING/TRAVEL
- School Government Training Planning Board and Zoning Board of Adjustment (Virtual or In Person Kernersville)

UDO UPDATE:
The completion of the Unified Development Ordinance update. Total project cost is $229,225. Estimated to complete $160,455 in fiscal year June 30, 2025 and appropriated the completion of project in the fiscal year June 30, 2026.

UDO WEBSITE:
Hosting UDO internally instead of Municode.

CONTRACT SERVICE INSPECTIONS:
The Village has a contract with a code enforcer to provide code enforcement for the Village.

CONTRACT SERVICE-TRANSPORTATION:
- TIA Reviews
- Street Modification Review

PLANNING & ZONING APPROPRIATION

CONTRACT SERVICES IDOLS CORRIDOR PLAN:
The first step to having any input in Idols Road development is to have a plan. This property is in the County; however, the County may consider suggestions if the Village has a formal plan to present to them. This is re-appropriated from the FY 2024-2025 budget.

CONTRACT SERVICES HWY 158 CORRIDOR PLAN:
The consultant cost to develop Highway 158 Corridor Plan and Standards. This was a plan requested by the Council.

COMPREHENSIVE PLAN UPDATE RESERVE:
$100,000 budgeted to be put in reserve toward a comprehensive update in 26-27.

SOFTWARE LICENSE
- OpenGov Permitting Software
- ERSI GIS Software
- Adobe Creative Suite
- Zoom Subscription

DUES & SUBSCRIPTION
- American Planning Association (2)
- NC Association of Zoning Officials (2)
- NCAFPM (1)
- CFM (1)
- ASFPM (1)

CONTRACT SERVICES-ENFORCEMENT:
Interlocal Contract with City-County Inspections for enforcement of Unified Development Ordinance.

COMMUNITY GARDEN:
- Board replacement
- Soil & Fertilizer
- Environmentally friendly weed killer

NON-CAPITAL EQUIPMENT < $7,000:
- Miscellaneous Office Furniture

ARCHITECTURAL SURVEY:
The book went to publication this year; therefore the expectation is no funds required in fiscal year June 30, 2026.

CITIZEN ENGAGEMENT & EVENTS APPROPRIATION						
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
10-6000-1210	Salaries	98,428	160,820	119,000	127,205	-
10-6000-1235	Cell Phone Allowance	780	1,560	810	1,560	-
10-6000-1810	FICA	6,716	11,930	8,926	12,640	-
10-6000-1820	Retirement expense	12,533	21,205	19,103	18,255	-
10-6000-1821	401K Match	2,304	7,800	4,106	8,180	-
10-6000-1830	Health	27,993	42,400	40,833	45,490	-
10-6000-1831	Dental	-	2,325	2,552	1,835	-
10-6000-1832	Vision	-	-	-	495	-
10-6000-1833	STD & Life	-	-	-	1,430	-
10-6000-1835	Wellness Benefit	300	300	300	300	-
	Subtotal Personnel	149,054	248,340	195,630	217,390	-
10-6000-2000	Supplies	-	1,750	1,750	2,500	-
10-6000-3100	Travel/Mtgs & Education	-	3,000	1,000	3,000	-
10-6000-3210	Internet	-	-	-	3,600	-
10-6000-3290	Citizen Engagement	3,030	25,000	21,379	25,000	-
10-6000-3400	Print/Copy	-	1,500	906	1,500	-
10-6000-3900	Contract Service	-	-	-	10,000	-
10-6000-4130	Storage Rental	-	2,330	2,421	2,480	-
10-6000-4400	IT Subscriptions	204	3,000	2,500	3,000	-
10-6000-4910	Dues & Subscriptions	-	-	-	3,500	-
10-6000-4990	Non Capital Equipment	-	3,000	845	3,000	-
10-6000-6120	Clemmons Events	18,471	30,000	15,316	30,000	-
10-6000-6135	Farmers Market	2,963	5,000	3,636	5,000	-
10-6000-6140	Promote Tourism	15,000	25,645	8,640	27,300	-
10-6000-6141	Tourism-Related	9,638	25,165	8,815	26,840	-
	Subtotal	49,306	125,390	67,208	146,720	-
TOTAL CITIZEN ENGAGEMENT & EVENTS		**198,360**	**373,730**	**262,838**	**364,110**	**-**

This department provides public information, promotes, and manages the Village's events, and markets the Village.

GOALS AND OBJECTIVES

Provided Public Information
Promote community spirit and participation.
Market and brand the Village as a place to visit and live.

This department is funded by County Levied Occupancy Tax, Sponsorships, and General Revenue.

- *Occupancy Tax Cultural Recreation* — *$ 65,500*
- *Occupancy Tax Tourism* — *$ 81,940*
- *Sponsorships* — *$ 9,500*
- *Farmers Market* — *$ 6,500*
- *General Fund Revenue* — *$ 201,060*

CITIZEN ENGAGEMENT AND EVENTS APPROPRIATION

PERSONNEL-SALARIES

- Clemmons Marketing and Communications Specialist
- Events Coordinator

BENEFITS:

- Health
- Dental
- Vision
- STD & Life
- Local Government Employees Retirement 14.35% (FY 25 13.60%)
- 401K 5% match

TRAVEL/MEETINGS AND EDUCATION:

Lewisville-Clemmons Chamber Lunch (2)	$ 400
Event Conference (2)	$ 1,600
NC3 Conference	$ 1,000

CITIZEN COMMUNICATION:

Provide open and transparent government and engage the Village Citizens.

- Constant Contact
- Talk of the Town Mailers
- Coffee with a Cop
- Magnets (Events)
- Posters
- Website
- Courier (Village Information)

MEMBERSHIP DUES & SUBSCRIPTION:

Zoom	$ 200
Hootsuite	$ 1,800
Farmers Market Association	$ 40
GoDaddy (1)	$ 30
Canva	$ 500
NC3	$ 50
Association of Festivals	$ 150
NAGC	$ 160
3CMA	$ 400

EVENTS

The Village holds a variety of events throughout the year for residents and visitors to enjoy. We try to involve citizens, the business community, and non-profits. The events may vary from year to year. A sample is as follows:

- Lego Contest
- Neighbors Helping Neighbors with Clemmons Food Bank
- Various Opportunities on Greenway for example Shamrock Shenanigans
- Wheels & Squeals
- Movie Night
- Monster Dash and Goblin Hop
- Tree Lighting
- National Night Out

CITIZEN ENGAGEMENT AND EVENTS APPROPRIATION

CONTRACT SERVICES:
Contract to update website for compliance with ADA standards.

TOURISM PROMOTION:
Publish a community guide that will promote Clemmons.

TOURISM- RELATED EXPENDITURES EVENTS:
The following expenditures, in the judgment of the Council, increases the use of lodging facilities in Clemmons by bringing participants to Clemmons.

- Oktoberfest
  Clemmons Oktoberfest is planned in coordination with the annual Dirty Dozen Race hosted by the Jerry Long Family YMCA. Oktoberfest is the entertainment portion of the tournament featuring kids' activities, DJ, and more. The 2024 Dirty Dozen race included teams from three states and more than 43 cities in NC.
- Clemmons Summer Shindig & Volleyball Bash
  The Summer Shindig is planned in coordination with the annual BASH volleyball tournament hosted by the Jerry Long Family YMCA. BASH is a two-day volleyball tournament (Saturday and Sunday), with many teams arriving on Friday for a golf outing. The Shindig is the entertainment portion of the tournament featuring live music and kids' activities. The 2024 BASH included teams from eight states and 754 players.

PARKS & RECREATION APPROPRIATION						
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
10-6120-1010	Greendale Park Maintenance	635	7,500	7,500	20,000	-
10-6120-1020	Lake & Greenway Maintenance	5,325	5,000	4,674	50,000	-
	Total Parks & Recreation	**5,960**	**12,500**	**12,174**	**70,000**	

This department accounts for the maintenance of Village Point Lake & Greenway as well as a small pocket park on Greendale.

Greendale Park
Additional Community Garden Beds

- Stormwater Fee
- Small Building
- Water
- Soil
- Beds

Village Point Lake & Greenway

- Maintenance
- Entrance Maintenance
- Weed Control
- Stormwater Fee
- Cleaning of public restrooms at new facility ½ year
- Picnic Tables and Benches

Please note non-recurring major repairs for the park and greenway are included in Major Repairs & Renovations section of the budget.

		GRANTS APPROPRIATION				
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-6500-1000	Master Transportation Plan	20,000	199,240	120,000	79,240	-
10-6500-1100	SS4AFY22 Grant-Action Plan	-	200,000	120,000	60,000	-
10-6500-1200	SS4AFY23 Grant-ADA Transition Plan	-	200,000	130,000	70,000	-
10-6500-1300	SS4AFY25 Grant-Demonstration Action Plan	-	-	-	300,000	
10-6500-1500	Crosswalk West Forsyth	-	319,000	-	319,000	-
10-6500-1600	Capital Outlay CMAQ Stop Light	-	251,250	25,420	225,830	-
	AARP Grant	-	-	-	20,850	
	Pedestrian Plan WS MPO	33,031	-	-	-	-
	Total Grants	53,031	1,169,490	395,420	1,074,920	-

This department accounts for grants that are not in a special revenue or capital project fund.
The Council has instructed staff to apply for grants that will enhance the Council's vision for the community.

The following are the totals for the grants, what is budgeted is estimated for what % will be completed during a particular fiscal year.

COMPREHENSIVE TRANSPORTATION PLAN (Complete by June 30, 2025)
The Village received a grant for a comprehensive transportation plan, this plan will include all forms of Transportation, including information from the pedestrian plan.

	STBG-DA	Match	Total
Transportation Plan	160,000	40,000	200,000

SS4A GRANTS:
The Village has received three SS4A grants that address plans for various vehicular safety features, ADA compliance and demonstration projects.

	Grant	Match	Total
SS4AFY22 Grant-Action Plan	160,000	40,000	200,000
SS4AFY23 Grant-ADA Transition Plan	160,000	40,000	200,000
SS4AFY25 Grant-Demonstration	240,000	60,000	300,000

CMAQ GRANT:
Grant for design and right of way for light at Holder Road

STDG-DA LC RD SIDEWALK AND CROSSING IMPROVEMENT (WEST FORSYTH HIGH)

	Grant	Match	Total
LC Rd Crosswalk	255,200	63,800	319,000

CAPITAL OUTLAY AND MAJOR REPAIRS & RENOVATIONS APPORIATIONS

CAPITAL OUTLAY APPROPRIATION							
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-8110-4000	Right to Use Asset	-	60,695	59,160	-	-
10-8110-4120	Capital Outlay Administration	14,497	160,000	55,509	90,400	-
10-8110-4500	Capital Outlay Public Works	330,610	199,000	179,179	234,000	-
10-8110-4503	Capital Acquisition	-	-	-	-	-
10-8110-4910	Capital Outlay Planning	-	-	-	-	-
10-8110-6120	Capital Outlay Parks		35,000	8,000	-	-
	Total Capital Outlay	345,107	454,695	301,848	324,400	-

MAJOR REPAIRS & RENOVATIONS APPROPRIATION						
Account #	Description	Actual 6/30/20243	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-8140-1000	Major Repairs & Renovation VH	14,000	14,000	15,000	125,000	
10-8140-2000	Major Repairs and Renovations PW	-	151,000	145,818	-	
	Total Major Repairs & Renovations	**14,000**	**165,000**	**160,818**	**125,000**	

CAPITAL OUTLAY:

ADMINISTRATION:

2 Clemmons Signs on 158	$72,400
1 Clemmons Signs on Lewisville Clemmons Rd at 421	$18,000
Total	**$90,400**

PUBLIC WORKS:

Flat Bed Truck 9 Replacement	$ 80,000
JCB Backhoe Replacement	$ 60,000
Fuel Storage Sled	$ 10,000
SHD88 Flail Mower Attachment	$ 10,000
PT1 Truck Replacement	$ 74,000
Total	$234,000

MAJOR REPAIRS AND RENOVATIONS:

ADMINISTRATION:

Window Replacement Council Room	$ 25,000
Men’s & Women’s Bathroom Remodel	$ 100,000

DEBT SERVICE APPROPRIATION							
Account #	**Description**	**Actual 6/30/2024**	**Budget 6/30/2025**	**Est. Actual 6/30/2025**	**Proposed 6/30/2026**	**Approved 6/30/2026**
10-9100-7100	Principal Payment	18,832	19,430	18,832	9,150	-
10-9100-7200	Interest Expense	1,116	930	1,116	125	-
	Total Debt Service	**19,948**	**20,360**	**19,948**	**9,275**	**-**

Due to Governmental Accounting Standards certain leases and/or subscriptions are considered a right to use asset.
If a lease or subscription is a right to use asset, you have an asset and liability for that lease and or subscription and then the payments is principal and interest.

The Village currently has the following right to use assets:
Voice Advantage
Trash Compactor (Principal and interest included in public works budget)
Recycling Compactor Principal and interest included in public works budget)

TRANSFERS TO OTHER FUNDS APPROPRIATION						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
10-9840-9840	Transfer to Marty Lane	-	188,000	-	188,000	-
10-9840-9852	Transfer to Harper Rd Sidewalk	22,712	145,000	6,000	156,000	-
10-9840-9853	Transfers to Harper/Peacehaven Sidewalk E5	30,685	296,595	5,000	280,000	-
10-9840-9854	Transfer to Idols Rd EB 5959				40,200	
	Total Transfers to Other Funds	**53,397**	**629,595**	**11,000**	**664,200**	**-**

TRANSFERS TO OTHER FUNDS:

Capital Projects	**Estimated Cost**	**Federal Funds**	**Match**	**FY 25-26 Transfer**
Transfer to Harper Rd/Fair Oaks Sidewalk	$1,587,300	$1,269,840	$317,460	$156,000
Transfer to Harper Rd/Peacehaven Sidewalk	$2,965,950	$2,372,760	$593,190	$280,000
Transfer to Marty Lane Sidewalk	$1,878,404	$1,502,723	$375,681	$188,000
Transfer to Idols Rd Sidewalk ***Needs Amending***	$1,007,000	$ 806,000	$201,000	$ 40,200

Please note the total cost of the projects are budgeted in capital projects fund. The annual budget accounts for the transfer during the Fiscal Year Ending June 30, 2026.
The actual progress on project may be different than estimated and may need to be adjusted during the year.

STORMWATER UTILITY FUND

Stormwater Utility Estimated Revenues						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
67-3473-5100	Stormwater Fee	$ 1,430,453	$ 1,420,000	$ 1,423,695	$ 1,423,000	$ -
67-3491-4100	Stormwater Permits	8,837	1,000	3,633	3,000	-
67-3491-5100	Violations	500	-	-	-	-
67-3831-0000	Investment Earnings	99,990	86,000	108,200	90,000	-
67-3833-1000	Sponsorships	3,945	175	1,075	1,000	-
67-3833-2000	Cost Share Program	14,675	100,000	61,825	100,000	-
67-3834-0000	Golden Leaf Grant	541,075	283,100	56,555	-	-
67-3835-0051	Street Sweeping	6,825	6,500	6,825	6,500	-
	Sales Tax Paid Refund	-	-	6,700	6,700	
67-3986-2000	ARP Reimbursement	359,084	200,697	409,489	-	-
67-3991-0000	Fund Balance Appropriated	-	221,468	-	213,680	-
	Total	**2,465,384**	**2,318,940**	**2,077,997**	**1,843,880**	**-**

The Stormwater Utility Fund supports the Clemmons Stormwater protection program as required by the Environmental Protection Agency's Phase II Water Quality Act and Clemmons' Stormwater Quantity Ordinance.

STORMWATER FEE:

Annual Stormwater Rate per ERU $90.00
ERU 3952

Residential Tiers	Lower Range	Upper Range	Scaling Factor	ERU Fee
1	0	2000	0.95	$85.50
2	2001	4000	1	$90.00
3	4001	6000	1.5	$135.00
4	6001	Infinite	2	$180.00

STORMWATER PERMIT:

- Fee for Stormwater facilities required by ordinance for new development or re development. This fee is adopted under a separate ordinance.

Stormwater Utility Appropriation						
Account #	Description	Actual 6/30/2024	Budget 6/30/2025	Est. Actual 6/30/2025	Proposed 6/30/2026	Approved 6/30/2026
67-4730-1210	Salaries	$ 113,937	$ 132,000	79,538	$ 234,225	
67-4730-1230	Salaries-Street Sweeping	12,314	13,000	9,716	13,000	
67-4730-1810	FICA	9,460	10,945	6,828	18,420	
67-4730-1820	Retirement	16,111	19,455	12,815	35,145	
67-4730-1821	401K Match	6,182	7,155	4,711	12,240	
67-4730-1830	Heath Insurance	19,534	30,900	19,461	50,395	
67-4730-1831	Dental	405	2,400	1,206	1,935	
67-4730-1832	Vision	-	-	-	590	
67-4730-1833	STD & Life	-	-	-	2,560	
67-4730-1835	Wellness	611	720	300	600	
67-4730-1850	Unemployment	24	250	-	-	
	Personnel	**178,578**	**216,825**	**134,575**	**369,110**	**-**
67-4730-1990	Professional Services	35,476	120,000	117,604	120,000	
67-4730-2000	Supplies	2,378	3,000	1,654	3,000	
67-4730-2120	Safety & Uniforms	287	600	350	600	
67-4730-2310	Public Education	20,989	16,500	16,500	20,000	
67-4730-2320	Public Participation	3,789	3,750	3,750	4,000	
67-4730-2510	Gas/fuel	1,478	4,000	1,560	4,000	
67-4730-2511	Gas Street Sweeping	1,659	4,000	1,994	4,000	
67-4730-3100	Travel/Training	2,677	5,000	3,938	6,000	
67-4730-3130	Illicit Discharge	3,305	3,000	3,000	3,500	
67-4730-3210	Telephone	1,189	2,500	774	2,000	
67-4730-3250	Postage	2,346	7,000	2,500	7,000	
67-4730-3310	Utilities	647	1,100	532	1,100	
67-4730-3311	Utilities Stormwater Fee	90	180	360	360	
67-4730-3400	Print/Copier	383	2,000	432	2,000	
67-4730-3510	Building Maintenance	701	10,000	1,272	10,000	
67-4730-3520	Equipment Maintenance	1,924	5,000	1,900	5,000	
67-4730-3530	Good housekeeping-Village Properties	13,789	30,000	15,000	30,000	
67-4730-3590	Community Clean-up	3,810	4,000	4,000	4,000	
67-4730-3700	Advertising	195	750	200	750	
67-4730-3900	Contract Services	80	15,500	-	15,500	
67-4730-3910	Contract Services Billing	14,275	14,500	14,341	14,500	
67-4730-3970	Waste Disposal & Landfill fees	-	500	-	500	
67-4730-4400	Licenses & Support	-	-	754	2,300	
67-4730-4500	Workers Comp	(664)	-	-	-	
67-4730-4900	Permits	860	860	860	860	
67-4730-4910	Dues & subscriptions	657	1,500	240	1,500	
67-4730-4920	Professional License	-	-	-	100	
67-4730-4969	Minor Capital Improvement ARPA	42,150	-	192,283	-	
67-4730-4970	Minor Capital Improvement	571,481	400,000	394,427	500,000	
67-4730-4971	Cost Share Program	21,428	207,923	70,442	200,000	
67-4730-4980	Non Capital Equipment	679	5,000	213	5,000	
67-4730-4990	Miscellaneous	106	500	-	500	
	Sales Tax Paid	-	-	6,700	6,700	
	Subtotal	**748,164**	**868,663**	**857,580**	**974,770**	**-**
	Total Operating Expenditures	**926,742**	**1,085,488**	**992,155**	**1,343,880**	**-**
67-8110-5000	Capital Outlay	162,986	-	-	-	-
67-8110-5010	Capital Improvement Plan	51,969	506,284	227,832	500,000	-
67-8110-5011	Capital Improvement Plan ARP	196,544	200,697	216,507	-	-
67-8110-5012	Capital Improvement Plan Golden Leaf	830,730	526,471	315,028	-	-
	Total Capital Outlay	**1,242,229**	**1,233,452**	**759,367**	**500,000**	**-**
	Total Expenditures	**$ 2,168,971**	**$ 2,318,940**	**$ 1,751,522**	**$ 1,843,880**	**$ -**

STORMWATER UTILITY APPROPRIATION

Personnel:

- Full time positions: 3
  - Stormwater Engineer (vacant and budgeted)
  - Stormwater Technician II
  - Stormwater Technician I (vacant and budgeted)
- Allocated Salaries:
  - Street Sweeping

Benefits:

- Employer taxes
- Health Insurance
- Dental Insurance
- Vision Insurance
- Life insurance and Short Term Disability
- Local Government Employee Retirement System 14.35% (FY 25 13.6%)
- 401 K match 5%

Professional Services:

- CCTV Services
- Rooter Services
- BMB Inspections
- GIS Contract

Public Education:

- Courier Advertising
- Talk of Town
- Programs in Clemmons Schools
  - Coloring books, pencils, and games
- Banner at Southwest Athletics Field
- Giveaways
- Stormwater PTRC

Public Participation:

- Live Stakes
- Storm Drain Marking
- Rain Garden
- Other Miscellaneous

Minor Capital Improvement Projects:

These are smaller stormwater projects that cost under $30,000 and can be completed in short time frame.

Capital Improvement Plan

Springside
North Lakeshore

FEE SCHEDULE JULY 1, 2025 Exhibit A

The following fee schedule is adopted for the fiscal year beginning July 1, 2025 and ending June 30, 2026.
The Village Manager shall have the authority to set a fee not otherwise listed and shall have authority to make interpretations of any fee listed on this schedule.

Administration, Finance, and All Department

Clemmons Code of Ordinances view or purchase	www.amlegal.com/clemmonsnc
Clemmons Unified Development Ordinances view or purchase	https://library.municode.com/nc/clemmons/codes/unified_development_code
Copies in excess of 5 pages	$00.10 a page
Color copies in excess of 5 pages	$00.20 a page
Copy of Blueprint or Site Plan	Cost
Returned Check Fee	$36.00
Street & Alley Closing Application	$50.00

Public Safety and Public Works

Residential Driveway Permit (New/Reconstruction (inspection required)	$40.00/$20.00
Commercial Driveway Permit (inspection required)	$100.00
False Alarms	Per separate ordinance
Parking Ticket	Per separate ordinance

Code Enforcement Rates: There will be a minimum charge for one hour.

Message Board	$22.25 per hour
Backhoe	$64.00 per hour
Loader	$115.00 per hour
Tandem Dump Truck	$69.00 per hour
Single Axle Dump Truck	$52.50 per hour
Flatbed Truck	$52.50 per hour
Pickup Truck	$52.50 per hour
Tub Grinder	$110.00 per hour
Limb Truck	$69.00 per hour
Tractor with side mower	$110.00 per hour
Tractor with flail mower	$76.00 per hour
Zero turn mower	$42.00 per hour
Weed eater	$11.55 per hour
Chain saw	$11.55 per hour
Street Cleaning	Cost
Street Sweeper	$105.00 per hour + fuel
Non listed equipment	Per Public Works Director
Administration	$50.00 per hour
Labor including benefits	$50.00 per hour

PLANNING & COMMUNITY DEVELOPMENT-FEE SCHEDULE	
PLANNING	
ZONING FEES	
Procedure Types	**Fee**
Board of Adjustments Application Fees	
Variance (*6-2.10*)	$500.00
Pre-Application Meeting	No Charge
Special Use Permit (*6-2.8 UDO*)	$500.00
Special Use Permit Renewal	$100.00
Appeal of Decision, determination, or Interpretation of Decision of a Zoning Official	$200.00
BOA Approval Documents Recording	$76.00
Technology Fee	$10.00
Zoning Application Fees	
Zoning Verification Letter	$50.00
Pre-Application Meeting	No Charge
Temporary Use Permit (zoning, *6-2.3 UDO*)	$300.00
Site Plan Review (major, Planning Board approval, *6-2.4(D)1*)	$1,000.00
Site Plan Review (minor, administrative, *6-2.4(E)*)	$500.00
Site Plan/Overlay District Review	$200.00
Landscape Plan Review	$200.00
Traffic Impact Study Review	Consultant Actual Cost
Zoning Map Amendment – General Use District	$1,000.00
North Carolina Department of Transportation Notice (Commercial and Industrial district within 660’ of highway)	$50.00
Zoning Map Amendment – Special Use District, initial	$2,000.00
Zoning Map Amendment – Special Use District (major amendments, 6-2.6(D)(1)(a))	$1,000.00
Zoning Map Amendment – Special Use District (minor amendments, 6-2.6(D)(1)(b))	$500.00
Zoning Text Amendments (*6-2.7 UDO*)	$2,000.00
Technology Fee	$10.00
SIGN PERMIT FEES	
Procedure Types	**Fee**
Subdivision Application Fees	
Sign Permit	$50.00
Sign Panel Change-outs (per panel)	$25.00
Temporary Wall Sign Permit	$50.00
Technology Fee	$10.00
SUBDIVISION FEES	
Procedure Types	**Fee**
Subdivision Application Fees	
Pre-Application Conference	No Charge

Preliminary Major Subdivision Approval	$3,000.00
Preliminary Minor Amendments	$800.00
Final Plat	$300.00
Final Plat Minor Revision	$150.00
Minor Subdivision	$800.00
Minor Lot Recombination/Exempt	$100.00
Performance/Surety Bond or Letter of Credit – Residential, 110% of the detailed construction estimate	$100.00
Performance/Surety Bond or Letter of Credit – Non-residential, 125% of the detailed construction estimate	$150.00
Performance/Surety Bond or Letter of Credit – Annual Renewal Fee	$100.00
Technology Fee	$10.00
COMMUNITY DEVELOPMENT	
COMMUNITY GARDEN	
Procedure Types	**Fee**
Community Garden Annual Application Fees	
Application Fee (per lot)	$25.00
FARMERS MARKET	
Procedure Types	**Fee**
Farmers Market Application Fee	
Full-Time Vendor Booth Space	$150.00
Full-Time Vendor Second Booth Space	$150.00
Daily Vendor Booth Space	$25.00
Technology Fee	$10.00

- The Technology Fee is in addition to all application fees.
- Any permit or document issued by the Zoning Officer shall be revocable should any of the conditions under which it is issued not be complied with.
- Withdrawn Application: All fees are forfeited in the event the Village has incurred any expense related to the petition; the fee must be paid again in full if the application is resubmitted.
- Continuance of Application: All fees are forfeited in the event the Village has incurred any expense related to the petition; the fee must be paid again in full if the application is resubmitted.
- Reapplication/Resubmission: Payment of fees shall be required for a reapplication or resubmission where a previous application has been denied.
- After-the-Fact Permits: Permits issued after-the-fact will be charged two times the original permit fee.
- Permit and Plan Review fees must be paid in full at the time of permit purchase.
- All Zoning and Subdivision fees must be paid in full at the time of application. Any additional fees incurred after application must be paid in full before a Public Hearing or administrative decision is rendered.
- Performance/Surety Bond or Letter of Credit: All Performance/Surety Bond or Letter of Credit must be approved by the Village Engineer and accepted and received by the Village Clerk prior to Village Council approval.

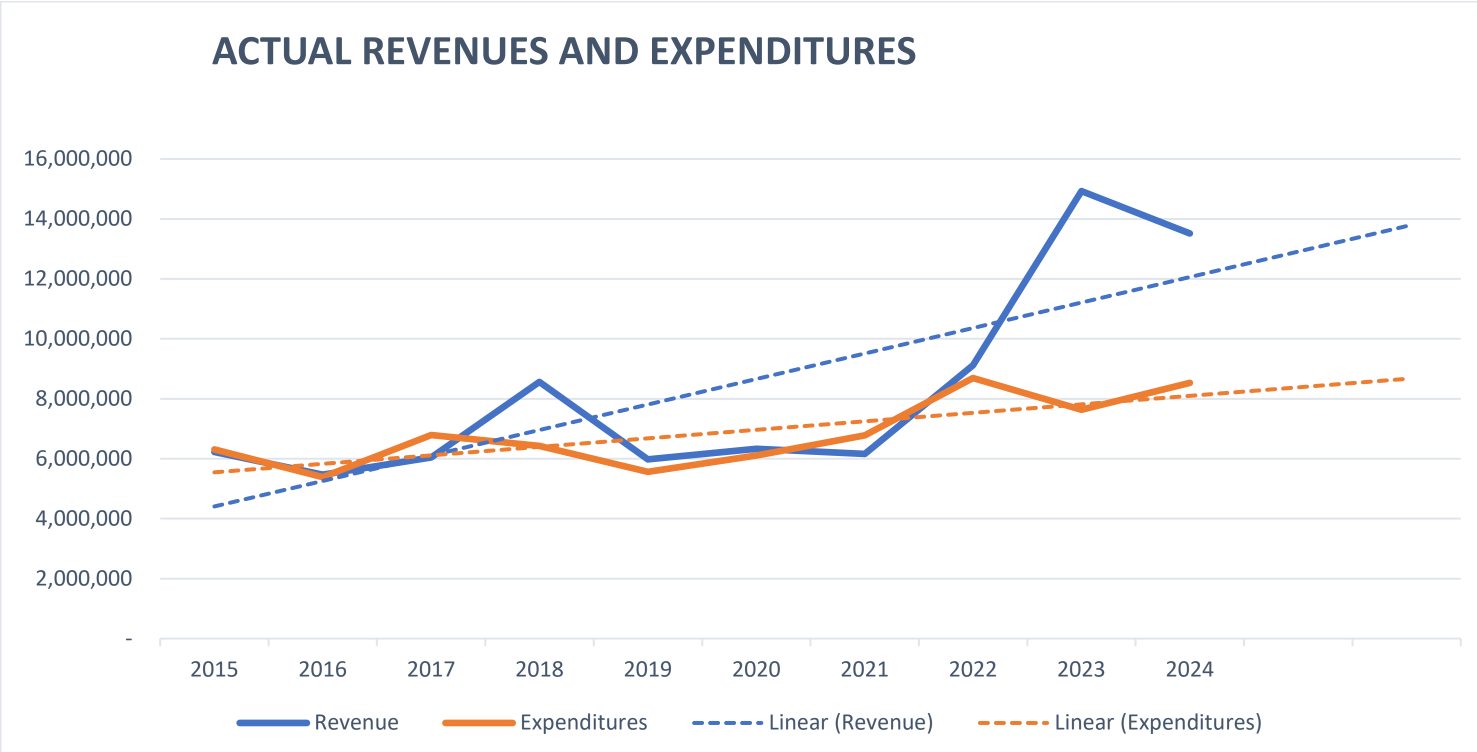
STORMWATER FUND

Per Equivalent Residential Unit per Month/ Annual

Residential Tiers	Lower Range	Upper Range	Scaling Factor	ERU Fee Annual
1	0	2000	0.95	$85.50
2	2001	4000	1	$90.00
3	4001	6000	1.5	$135.00
4	6001	Infinite	2	$180.00

Stormwater Permit fees adopted under separate ordinance.

TREND ANALYSIS



	2020	2021	2022	2023	2024
Fund Balance:					
General Fund:					
Non spendable:					
Inventories	$ 69,729	$ 69,130	$ 70,017	70,017	$ 90,540
Prepaid items	67,443	23,952	18,445	26,276	25,748
Restricted:					
Stabilization by State Statute	757,291	693,149	1,447,223	976,776	1,104,539
Streets	1,957,007	896,967	29,478	211,378	-
Travel and Tourism	192,606	187,129	221,052	243,161	271,913
Cultural, recreation and economic dev.	62,200	48,319	33,805	-	-
Committed:					
Future Facilities	33,139	33,146	33,199	34,445	36,294
Recreation-payment in lieu	64,984	88,277	127,932	127,932	127,932
Assigned:					
Subsequent year's expenditures	614,979	2,077,853	1,220,154	845,050	1,870,378
Land for library	-	-	-		
Streets	-	-	494,688	1,918,731	1,498,168
Capital projects	2,321,135	1,597,000	137,185	1,252,250	1,665,910
Unassigned	3,718,404	3,522,665	5,414,532	6,950,368	8,105,790
Total general fund	$ 9,858,917	$ 9,237,587	$ 9,247,710	12,656,384	$ 14,797,212

VILLAGE PAY CLASSIFCATION PLAN:

GRADE	CLASS PER JOB DESCRIPTION	FLSA Status	MINIMUM		MAXIMUM	POSITIONS
14	Facilities & Landscape Technician I	N	35,780		70,840	3
15		N	37,569		74,382	
16	Equipment Operator I	N	39,447		78,101	5
	Facilities & Landscape Technician II	N				
17	Senior Administrative Assistant	N	41,419		82,006	1
18	Equipment Operator III	N	43,490		86,106	
	Mechanic I	N				
	Facilities & Landscape Technician Crew Leader	N				1
	Events Coordinator	N				1
	Marketing & Communications Specialist	N				1
19	Stormwater Technician I	N	45,665		90,411	1
	Planning & Finance Technician	N				
20	Mechanic II	N	47,948		94,932	1
21	Assistant Director of Operations	N	50,345		99,679	1
22	Code Enforcement Officer	N	52,862		104,663	1
	Stormwater Technician II	N				1
	Planner I	E				1
23	Assistant Finance Officer	E	55,505		109,896	
24		N	58,280		115,391	
25	Village Clerk/Personnel Officer	E	61,194		121,161	1
26	Director of Operations	N	64,254		127,219	1
27			67,467		133,580	
28			70,840		140,259	
29			74,382		147,272	
30	Finance Officer	E	78,101		154,636	1
	Planning and Community Development Director	E				1
	Stormwater Engineer	E				1
31			82,006		162,368	
32	Director of Public Works	E	86,106		170,486	1
	Village Engineer	E				
33			90,411		179,010	
34			94,932		187,961	
35	Village Assistant Manager	E	99,679		197,359	1
36			104,663		207,227	
	Village Manager per Contract					1
	E = Exempt from Fair Labor Standards Act (FLSA)		N = Nonexempt from FLSA			26
	Ranges increased by 2.4% March CPI					